

**WEST (INNER) AREA COMMITTEE**

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**Meeting to be held in Bramley Community Centre, Waterloo Lane, Bramley, Leeds, LS13 2JB  
on  
Wednesday, 19th February, 2014 at 5.00 pm**

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**MEMBERSHIP**

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Kevin Ritchie	- Bramley and Stannigley Community Forum
Karen Smales	- Bramley and Stanningley Community Forum

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**Agenda compiled by:  
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**West North West Area Leader:  
Jane Maxwell  
Tel: 33 67858**

# A G E N D A

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1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-‘</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 18TH DECEMBER 2013</b></p> <p>To confirm as a correct record the minutes of the meeting held on 18<sup>th</sup> December 2013.</p>	1 - 10
8			<p><b>MATTERS ARISING</b></p> <p>To receive any matters arising from the minutes.</p>	

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9			<p><b>AREA PANEL MINUTES</b></p> <p>To receive the minutes of the Inner West Area Panel meeting held on 2<sup>nd</sup> December 2013.</p>	11 - 16
10			<p><b>MINUTES - AREA CHAIRS FORUM - 25TH NOVEMBER 2013</b></p> <p>To receive the minutes of the Area Chairs Forum meeting held on 25<sup>th</sup> November 2013.</p>	17 - 22
11			<p><b>COMMUNITY FORUM MINUTES</b></p> <p>To receive the minutes of the Armley Community Forum meeting held on 21<sup>st</sup> January 2014 and the Bramley &amp; Stanningley Combined Police PACT meeting and community forum held on 28<sup>th</sup> November 2013.</p>	23 - 30
12			<p><b>WELFARE BENEFIT CHANGES ONE YEAR ON - POVERTY AND FINANCIAL INCLUSION</b></p> <p>To receive the report of the Deputy Chief Executive to provide the Area Committee with an update of the changes to social security benefits after April 2013. The report looks at the continuing impact of the welfare reforms at a ward level basis and the initiatives taken to offset the adverse outcomes in cuts in personal benefits. The report also seeks input from Area Committees on how a programme of activity can work at a locality level in order for Leeds as a city to be in Universal Credit readiness.</p> <p>(Report attached)</p>	31 - 68
13			<p><b>EMPLOYMENT AND SKILLS</b></p> <p>To receive a report of the Chief Officer Employment and Skills which provides the Area Committee with an overview of the activity and outcomes being delivered at the local level Council's Employment and Skills service to improve skills and increase employment.</p> <p>(Report attached)</p>	69 - 88

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14			<p><b>ARMLEY ONE STOP CENTRE - COMMUNITY HUB PILOT SITE</b></p> <p>To receive the report of the Chief Officer, Customer Access to provide Members of the Area Committee with an update on the current position and short / long term plans for the coming year in establishing a Community Hub pilot within Armley One Stop Centre.</p> <p>(Report attached)</p>	89 - 94
15	Armley; Bramley and Stanningley		<p><b>BUSINESS PLAN UPDATE REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens and Communities) to provide an update to the Members on new initiatives and partnership working within the area that contribute to the priority themes outlined in the Area Committee's Business Plan.</p> <p>(Report attached)</p>	95 - 102
16	Armley; Bramley and Stanningley		<p><b>WELLBEING FUND REPORT</b></p> <p>To receive the report of the Assistant Chief Executive (Citizens &amp; Communities). To Report is to update the Inner West Area Committee on the current budget position of the Inner West Wellbeing revenue and capital budget.</p> <p>(Report attached)</p>	103 - 110
17			<p><b>MAP OF VENUE</b></p> <p>Meeting to be held at Bramley Community Centre Waterloo Lane, Bramley, Leeds LS13 2JB, at 5pm</p>	111 - 112